

UCLA MEMORANDUM

FACULTY EXECUTIVE COMMITTEE
College of Letters and Science

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To: Department Chairs and Student Affairs Officers in the College of Letters and Science
Fr: Jeffrey B. Lewis, Chair, College Faculty Executive Committee
Date: May 21, 2020
Re: **Extension of Satisfaction of Undergraduate College Requirements with P/NP through Summer 2020**

In response to the extraordinary challenges for students presented by the COVID-19 pandemic and in alignment with recent actions taken by the Senate's Undergraduate Council, the College Faculty Executive Committee has resolved to continue the following policy change through Summer 2020:

1. Undergraduate students may satisfy the following College requirements by successfully completing qualifying classes on a P/NP basis: Writing I, Writing II, Diversity, and Quantitative Reasoning.
2. A grade of "Passed" in such courses will be understood to fulfill these requirements, which would normally be associated with achieving a grade of C or higher in a given course.

NB: This resolution does not mandate that courses approved to meet these requirements must offer the P/NP grading option. It only dictates that, if the P/NP option is available in a given class, students may use P/NP grading to meet the specified requirements associated with that class. However, we hope that units in the College will add this option.

Also note that students should be advised that the university policy on P/NP dictates that **Passed is comparable to a grade of C or higher**. This means that students who take a course P/NP and would have otherwise received a C- or below will receive a grade of NP. That NP will not meet the College requirements referenced above nor will it count toward the student's total credit requirements. Students may change their grading basis in courses that allow P/NP by using MyUCLA until the last day of instruction without the need to petition. When students are making decisions about grading basis, we recommend that they be referred to their academic advisors and to the College Academic Counseling website for information about P/NP units:
<https://cac.ucla.edu/academic-policies/grading-repeats/>.

Furthermore, in courses that allow P/NP as a grading option, instructors should be reminded of the need to respond to and grade student work regardless of a student's grading basis in order to align P/NP with the grading scale and to ease the process by which students can change their grading basis through the end of the term.

If departments wish to change the grading basis from LG (Letter Grade) to SO (Student Option, allowing for P/NP grading) for any course, including those that satisfy College requirements, they are authorized to do so per College Faculty Executive Committee resolutions.

Departments wishing to add the student option of P/NP to any of their Summer 2020 courses should email UCLA Summer Sessions directly at scheduling@summer.ucla.edu and specify either 1) groups of courses to change (e.g., all undergrad) or 2) a list of individual courses with subject area and course catalog numbers for which the grading basis should be changed for Summer 2020.

Units are welcome to contact me at jblewis@ucla.edu with questions or clarifications. Leigh Harris, Director of Curricular Initiatives, is also available to assist you; she can be reached at (310) 794-5665 or lharris@college.ucla.edu.