

UCLA MEMORANDUM

FACULTY EXECUTIVE COMMITTEE
College of Letters and Science

A265 Murphy Hall
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To: Department Chairs and Student Affairs Officers in the College of Letters and Science
Fr: Jeffrey B. Lewis, Chair, College Faculty Executive Committee
Date: May 21, 2020
Re: **Extension of Undergraduate Course Grading Options (P/NP) for Major and Minor Requirements through Summer 2020**

In response to the ongoing challenges presented by the COVID-19 pandemic for students at UCLA, and under authority delegated by the Academic Senate, the College Faculty Executive Committee hereby extends the following policy changes through Summer 2020:

1. Departments and programs may, at their discretion, continue to count grades of "Passed" towards their major and minor requirements for which letter grading of C or higher would ordinarily be demanded.

Departments and programs **need not inform** the FEC of their decisions to continue the P/NP policies adopted during Spring 2020 through Summer 2020. If you wish to continue your Spring 2020 policy through Summer 2020, **no further action is required**. However, **any change in P/NP policy must be submitted to the FEC**. Requests to adopt or adjust existing policies allowing grades of "Passed" in courses that fulfill normally letter-graded major and minor requirements should be directed to FECchair@college.ucla.edu.

2. Departments may change the grading basis for any and all undergraduate courses offerings in Summer 2020 from LG (Letter Grade) to SO (Student Option), which allows a student to select a letter grade or P/NP (Passed/Not Passed).

Such changes **should not** be submitted through CIMS unless it is the department or program's intention to **permanently change** the grading basis for all future offerings. To change the grading basis of Summer 2020 offerings, departments and programs should email UCLA Summer Sessions directly at scheduling@summer.ucla.edu and specify either 1) groups of courses to change (e.g., all undergrad) or 2) a list of individual courses with subject area and course catalog numbers for which the grading basis should be changed.

Units are welcome to contact me at jblewis@ucla.edu with questions or clarifications. Leigh Harris, Director of Curricular Initiatives, is also available to assist you; she can be reached at (310) 794-5665 or lharris@college.ucla.edu.