

February 16, 2024

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Attention Members of the **César E. Chávez Department of Chicana/o and Central American Studies**

As you know, the **César E. Chávez Department of Chicana/o and Central American Studies** will be undergoing a regular programmatic review by the UCLA Academic Senate on **March 11th and 12th, 2024**. The review team comprises two internal reviewers assigned by the Academic Program Review Committee (APRC) and two external reviewers from peer institutions.

In preparation for the site visit, we are working with the Academic Senate to prepare a schedule for the review team to meet with key stakeholders in the program. The reviewers would like to meet with faculty, undergraduate students, graduate students, Lecturers, and staff to discuss our programs. These meetings are arranged in group settings and/or in individual one-on-one meetings with the reviewers. The group meeting schedule is as follows:

Monday, March 11, 2024

10:30 AM – 11:00 AM	Meeting with Assistant Professors
1:30 PM – 2:00 PM	Meeting with Lecturers
2:00 PM – 2:30 PM	Meeting with Full Professors
2:30 PM – 3:00 PM	Meeting with Associate Professors
3:00 PM – 3:30 PM	Meeting with Graduate Students
3:30 PM – 4:00 PM	Meeting with Undergraduate Students

Tuesday, March 12, 2024

8:30 AM – 10:30 AM	Individual Meetings with faculty/students scheduled by the Academic Senate Program Review Office.
10:30 AM – 11:00 AM	Staff

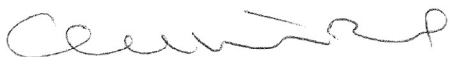
If you are interested in participating in a group meeting with the review committee, please sign-up with Alain De Vera at alain@ucla.edu.

If you would prefer to make an appointment with the review team in confidence, please complete the Confidential Meeting Request Form <https://forms.microsoft.com/r/TJQUCmuYrE> by **Thursday, February 29 at 5:00 PM**.

If you are unable to meet during this time for any reason, you may submit a confidential written statement to ProgramReview@senate.ucla.edu for the Review Team's consideration.

Everyone is encouraged to participate in the review process. It will allow us to receive extensive feedback, which will be used to make additional improvements to the program.

Sincerely,



Charlene Villaseñor Black, Chair
César E. Chávez Department of Chicana/o and Central American Studies